

FAREHAM

BOROUGH COUNCIL

Report to Health and Housing Policy Development and Review Panel

Date **19 January 2017**

Report of: **Director of Operations**

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2016/17 AND
DRAFT WORK PROGRAMME 2017/18**

SUMMARY

At the meeting on 09 March 2017, Members will be asked to review the outcome of the Work Programme for the current year, 2016/17. Also at that meeting, the Panel will need to finalise the draft Work Programme for next year, 2017/18.

The report contains details of the position of the Panel's existing Work Programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist Members in drawing up the Work Programme for 2017/18.

RECOMMENDATION

Members are asked to:-

- (a) review the Work Programme 2016/17, attached as Appendix A to the report;
and
- (b) give initial consideration to the draft Work Programme for 2017/18 attached as Appendix B to the report.

INTRODUCTION

1. The outcomes from the Work Programme for the current year (2016/17) will be reviewed at the Panel's meeting on 09 March 2017. At the same time it will be necessary for the Panel to finalise its work programme for the next municipal year (2017/18).
2. In order to assist the process, members are invited to consider both issues at this meeting.

WORK PROGRAMME 2016/17

3. A copy of the current Work Programme agreed at the last meeting is attached as Appendix A.

WORK PROGRAMME – NEXT YEAR 2017/18

Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - Reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

5. The Policy Development and Review Panels are responsible for preparing their own work programme. Those programmes should take account of the role of the Panels to:-
 - assist in the development and formulation of policy
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.

6. There are six planned meetings of the Policy Development and review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

7. Members are invited to consider items for the draft work programme for 2017/18. It has been previously suggested that a few items of major significance be chosen.
8. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
9. At this stage, particular items which are known to be coming before the Panel during the next year are attached as Appendix B.
10. Other general items may arise during the year, such as responding to consultation requests by the Government.
11. Statutory strategies and policy framework items will need to be reports to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

12. There are no significant risk considerations in relation to this report.

CONCLUSION

13. The Panel is invited to:-
 - (a) review the Work Programme for 2016/17, attached as Appendix A to the report; and
 - (b) give initial consideration to the draft Work Programme for 2017/18 attached as Appendix B of the report.

APPENDICES:

APPENDIX A – Health and Housing Policy Development and Review Panel Work Programme 2016/17

APPENDIX B – Health and Housing Policy Development and Review Panel draft Work Programme for 2017/18.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

**HEALTH & HOUSING POLICY DEVELOPMENT AND REVIEW PANEL WORK
PROGRAMME FOR 2016/17**

<u>MEETING DATES FOR 2016/17</u>	<u>ITEMS</u>
26 May 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Health Update • Introduction to the Panel, achievements, priorities & challenges • Annual Review of Discretionary Housing Payments • Social & Affordable Housing Update
21 July 2016	<ul style="list-style-type: none"> • Review of Work Programme 2016/17 • Health Update • Annual review of Homelessness Strategy • Social & Affordable Housing Update • Presentation on the New Allocations Policy
22 September 2016	<ul style="list-style-type: none"> • Health Update • Social & Affordable Housing Update • Welfare Reform Update • Vanguard Presentation and Report on Council Housing Repairs & Maintenance • Tenancy Management Report • Review of Work Programme 2016/17
17 November 2016	<ul style="list-style-type: none"> • Health Update • Review of FareLets • Presentation from Fareham and Gosport Clinical Commissioning Group – Local Health Priorities. • Review of Work Programme 2016/17
19 January 2017	<ul style="list-style-type: none"> • Health Update • Council Housing Repairs and Maintenance Report • Presentation on Hampshire's JSNA (Joint Strategy Needs Assessment) • Preliminary Review of Work Programme 2016/17 and Draft 2017/18
09 March 2017	<ul style="list-style-type: none"> • Health Update • Tenancy Management Report • Final Review of Work Programme 2016/17 and 2017/18

Unallocated items:

- New Allocations Policy (draft)
- New Allocations Policy – consultation results
- New Homelessness & Housing Options Strategy (draft)

APPENDIX B

HEALTH & HOUSING POLICY DEVELOPMENT AND REVIEW PANEL DRAFT WORK PROGRAMME 2017/18

<u>MEETING DATES</u> <u>FOR 2017/18</u>	<u>ITEMS</u>
25 May 2017	<ul style="list-style-type: none">• Review of Work Programme 2017/18• Health Update• Introduction to the Panel, achievements, priorities & challenges• Annual Review of Discretionary Housing Payments
20 July 2017	<ul style="list-style-type: none">• Review of Work Programme 2017/18• Health Update• Council Housing Repairs and Maintenance Report
21 September 2017	<ul style="list-style-type: none">• Review of Work Programme 2017/18• Health Update• Tenancy Management Report
16 November 2017	<ul style="list-style-type: none">• Review of Work Programme 2017/18• Health Update
18 January 2018	<ul style="list-style-type: none">• Preliminary Review of Work Programme 2017/18 and Draft 2018/19• Health Update• Review of Farelets• Council Housing Repairs and Maintenance Report
08 March 2018	<ul style="list-style-type: none">• Final Review of Work Programme 2017/18 and 2018/19• Health Update• Tenancy Management Report

Unallocated items:

- New Allocations Policy (draft)
- New Allocations Policy – consultation results
- New Homelessness & Housing Options Strategy (draft)